



Baker County Administrative Services ~ Personnel
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BAKER COUNTY JOB OPENING

DEPARTMENT: Jail

POSITION: **Corrections Deputy**

Full-time, BCLEA position with benefits

Salary Range: 12

Step 1	Step 2	Step 3	Step 4	Step 5
\$3371/mo.	\$3539/mo.	\$3715/mo.	\$3901/mo.	\$4096/mo.

**Salary listed is the base pay and does not include certification pay

Summary

The classification performs security duties associated with the care and custody of inmates incarcerated within the Baker County Corrections Facility; assure clean, safe and secure facility; maintain appropriate recordkeeping.

Examples of Essential Job Duties:

- Maintain order, discipline and security of inmates within the corrections facility; check inmate physical condition, arrange for medication and medical attention as needed, accompany inmate to court appearances, physicians, etc.
- Control access to jail, monitor surveillance and electronic equipment.
- Process incoming prisoners; book, search, fingerprint, photograph, collect and inventory personal property, maintain logs, issue bedding, etc.
- Comply with policies, procedures, rules and laws.

Education, Experience and Training

Prefer experience as corrections officer and/or some college coursework in law enforcement OR satisfactory combination of education, experience and training. Within one year of employment, must possess basic certification issued by Department of Public Safety Standards and Training, LEADS certification, first aid/CPR certification. Must possess and maintain a valid Oregon driver license.

*A complete job description and application is available upon request or online at:
www.bakersheriff.org*

For additional information, contact the Sheriff's Office at 541-523-6415. Applications must be submitted to the Sheriff's Office or to the Baker County Personnel Office by 5:00 p.m. on the closing date.

POST DATE: January 3, 2020

CLOSING DATE: January 17, 2020 or until filled.