

## **Inmate Rules**

1. Telephones are available in all housing units at the Jail.
2. Telephone calls may be monitored or recorded to prevent introduction of contraband and to prevent violations of law and/or jail inmate rules.
3. The telephones are for outgoing calls only; they will not accept incoming calls.
4. To add money to inmate account to make calls or to purchase commissary items, you can contact Telmate (the inmate telephone provider) at (866) 516-0115 (toll-free). You can add inmate funds anytime, day or night, from Telmate's website <https://pay.gettingout.com/#/>. Money is posted instantly to the inmate's account for use.
5. Telmate customer service representatives are available 24/7 to help you send money or answer your telephone questions.
6. A citizen, upon request, may have his or her telephone number blocked from being called by the jail inmate telephone system. If you want your phone blocked, call (541) 523-8011.

The Baker County Jail regulates inmate mail to provide a safe, secure, and orderly treatment-based environment for inmates. Inmates may send and receive mail and receive approved publications consistent with Jail interests and accepted rehabilitation practices.

1. All inmates of the Baker County Jail will be allowed to send and receive mail that complies with U.S. Postal regulations and the rules governing the Baker County Jail.
2. No mail or notes may be left at the Jail for inmates: all such materials must be received through the U.S. Mail.
3. Inmates may not send, receive, transfer or possess materials in violation of the rules governing the Baker County Jail.
4. It is the inmate's responsibility to notify their family and friends about the mail rules and regulations.

## *Addressing Your Mail*

All letters to inmates will be addressed in the following manner:

*INMATE'S NAME*

Baker County Jail

3410K Street

Baker City, Oregon. 907814

All incoming mail must have a return address:

FIRST AND LAST NAME

COMPLETE STREET ADDRESS

CITY, STATE ZIP CODE

Prohibited Mail, The Baker County Jail is not responsible for editing the content of the mail -- rather, the entire correspondence will be rejected.

The following mail is prohibited by the Baker County Jail for the safe, secure and orderly environment in promoting rehabilitation:

1. Mail used to initiate contact with the victim(s) of the alleged crime(s) they have committed, unless the inmate has prior authorization from the courts.
2. Correspondence between inmates in the Baker County Jail or other correctional institutions unless the parties are married or have prior approval.
3. Mail that contains threats of physical harm to any person or threats of criminal activity.
4. Mail that concerns sending contraband into or out of the Jail.
5. Plans to escape, or depictions or description of blueprints or operational details on an institution's security.
6. Letters written in code.
7. Gang related material.
8. Mail that is sensational. "Sensational" is defined as written or other printed materials that pose a direct and immediate threat to the safety and security of the Jail.
9. Sexually explicit mail.
10. Packages.
11. Polaroid type pictures, or nine (9) or more 4" x 6" pictures.

12. Stamps, address labels, stickers, bus passes, bookmarks, calling (phone) cards and stationary/envelopes.
13. Greeting cards larger than 8 1/2" x 10", that are padded, musical, have metal clasps, plastic, string, ribbon, confetti, glitter or laminated items. Any item that by design restricts the ability to search the item is not allowed.
14. Non-paper material, including cardboard, food and clothing items.
15. Any foreign substance, (lipstick, crayon, watercolors, paint, correction fluid, metallic ink, perfume, glue, tape, body fluids, etc.), on the envelope or any part of the mail.
16. Any device capable of storing electronic media, (videotapes, cassettes, CD-ROMs, and computer disks).
17. Any personal checks, business checks, cashier's checks or money orders.

Additional rules can be found in the Baker County Inmate handbook.

We trust you will find your Baker County Jail staff and operations to be positive and efficient. If you are unable to find answers to any of your concerns on our site, we want to help.